



Yearly Status Report - 2017-2018

Part A

Data of the Institution

1. Name of the Institution		VALLABH GOVERNMENT COLLEGE MANDI
Name of the head of the Institution		Rakesh Sharma
Designation		Principal
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		01905235505
Mobile no.		9418144405
Registered Email		vgcmandi@yahoo.com
Alternate Email		gcmmandi-hp@nic.in
Address		Paddal, Mandi
City/Town		Mandi
State/UT		Himachal pradesh
Pincode		175001
2. Institutional Status		

Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Semi-urban
Financial Status	state
Name of the IQAC co-ordinator/Director	Anil Thakur
Phone no/Alternate Phone no.	01905235505
Mobile no.	9418166147
Registered Email	vgcmandi@yahoo.com
Alternate Email	gcmmandi-hp@nic.in

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	HTTPS://WWW.VGCMANDI.IN
4. Whether Academic Calendar prepared during the year	Yes
if yes,whether it is uploaded in the institutional website: Weblink :	https://www.vgcmandi.in

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
2	A	3.03	2014	10-Dec-2014	09-Dec-2019

6. Date of Establishment of IQAC	06-May-2004
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7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
IQAC Meeting	10-May-2018 1	9
IQAC Meeting	04-Oct-2017 1	10

IQAC Meeting	06-Jul-2017 1	10
No Files Uploaded !!!		

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/ Faculty	Scheme	Funding Agency	Year of award with duration	Amount
No Data Entered/Not Applicable!!!				
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9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View File](#)

10. Number of IQAC meetings held during the year :

3

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

1. In view of the upcoming Platinum Jubilee of the college, proposals were sent for sanction for renovation of the campus, including repair of furniture, whitewash, electrical works, etc. 2. Various other initiatives taken to organize Platinum Jubilee Function. 3. Up gradation of Conference room 4. DPR of the building of the proposed Cluster University prepared. The college will serve as the Lead College in the upcoming Sardar Vallabhbai Patel Cluster University.

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Staff room of the college be repaired and sofas, chairs be provided .	Well Furnished.

The Bamboo sheds prepared for Class room teaching be provided with wooden ventilators.	Ventilators fixed in all Bamboo shed class rooms.
It has been proposed to purchase Computers, Podiums and Multimedia Projectors out of RUSA grants.	Purchased
No Files Uploaded !!!	

14. Whether AQAR was placed before statutory body ?	No
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2018
Date of Submission	21-Feb-2018
17. Does the Institution have Management Information System ?	Yes
If yes, give a brief description and a list of modules currently operational (maximum 500 words)	<p>CCTV cameras are installed in the campus at all the sensitive zones of the building for surveillance. The college has an Electronic Notice Board in addition to regular Notice Boards, where important and urgent messages are flashed. The college makes use of mobile apps for group messaging. Various groups have been formed for exchange of text messages between Office and staff, teachers and students, etc. The college library has an Online Public Access Catalog (OPAC). The official website of the college is regularly updated. Information and coverage of important events is given in newspapers and local TV channels. The college has introduced online admissions including online fee payment for the convenience of students. The university examination forms too are filled online by the students.</p>

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The college is affiliated to Himachal Pradesh University and the Board of Studies of the university frames the curriculum for all the affiliated colleges. Changes in the curriculum are made by the Board of Studies according to the needs of the changing times. The college too has representatives in the University Board of Studies. The curriculum is made available on the university website. In its turn the college too makes the curriculum available on its website. It is a tradition of the college to give details of the courses being taught, in the college prospectus. To ensure effective curriculum delivery, the recommendations of the Board of Studies are strictly followed. The college Time Table is prepared in consultation with the faculty members of different departments. It is framed adhering to the prescribed hours of Lectures, Practicals and Tutorials. The teachers use facilities like laboratories (Physics, Chemistry, Botany, Zoology, IT, Language, Music, Geography, Psychology, Applied Art, Sculpture), library (books and journals) and audio-visual aids for effective delivery of the curriculum. Meetings of Head of Departments are convened from time to time to check the progress in implementation of the curriculum. Mid-term tests are conducted for all classes and evaluated scripts with feedback are shown to the students. Classroom Seminars are conducted in both UG and PG classes. Students are encouraged to participate actively in these seminars. In order to ensure holistic development of students, the students are encouraged to participate in co-curricular and extra-curricular activities in and outside the college. The college offers participation in NCC, NSS, Rovers and Rangers, Eco Club, Red Ribbon Club, Red Cross Club, Gender Champions, Sports, and cultural activities. Weightage in attendance and admission is given for such participation in accordance with the norms of the university.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
No Data Entered/Not Applicable !!!					

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
BVoc		17/06/2017
No file uploaded.		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BVoc		17/06/2017

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	0	0

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
No Data Entered/Not Applicable !!!		
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
No Data Entered/Not Applicable !!!		
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
<p>Feedback is a regular feature of the college. Feedback is obtained from students, parents, teachers and alumni. Then the feedback is analysed at upper management and the action taken once the feedback is received. A body of student representatives, known as CSCA, is formed every year as per university guidelines. Meetings with this body are held all round the year. The grievances and demands of the students are addressed on priority basis. A general meeting of parents and teachers is held at the beginning of each session. PTA is formed which comprises of both Parents and Teachers. Regular meetings with this body are held. The college administration works in collaboration with the PTA in the interests of the students.</p>

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	Bachelor of Arts	3500	2750	2164
BSc	Bachelor of Science	3000	2486	2287
BCom	Bachelor of Commerce	800	720	591
BBA	Bachelor of Business Administration	180	184	141
BCA	Bachelor of Computer Application	180	227	167

BEd	Bachelor of Education	201	276	201
PGDCA	Post Graduate Diploma in Computer Application	61	78	61
MA	Master of Arts	280	402	272
MSc	Master of Science	70	86	65
MCom	Master of Commerce	71	89	71
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2017	5512	408	63	0	21

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
78	14	3	3	5	0

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2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

So far as the Students mentoring system is concerned College does not have that system but the faculty members always monitor the students activities i.e. academic,cultural, sports and other cocurricular activities etc. in the class rooms as well as out side the class rooms and within the college campus.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
6020	63	1:95

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
96	78	18	2	33

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
No Data Entered/Not Applicable !!!			
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	BA	1st,3rd and 5th Semester	30/11/2017	31/03/2018
BA	BA	2nd,4th and 6th Semester	31/05/2018	24/07/2018
BSc	BSC	1st,3rd and 5th Semester	30/11/2017	31/03/2018
BSc	BSC	2nd,4th and 6th Semester	31/05/2018	24/07/2018
BCom	BCOM	1st,3rd and 5th Semester	30/11/2017	31/03/2018
BCom	BCOM	2nd,4th and 6th Semester	31/05/2018	24/07/2018
MA	MA	1st and 3rd Semester	12/01/2018	30/06/2018
MA	MA	2nd and 4th Semester	20/07/2018	31/10/2018
MSc	MSC	1st and 3rd Semester	12/01/2018	30/06/2018
MSc	MSC	2nd and 4th Semester	20/07/2018	31/10/2018
MCom	MCOM	1st and 3rd Semester	12/01/2018	30/06/2018
BCom	MCOM	2nd and 4th Semester	20/07/2018	31/10/2018
BBA	BBA	1st,3rd and 5th Semester	30/11/2017	31/03/2018
BBA	BBA	2nd,4th and 6th Semester	31/05/2018	30/10/2018
BCA	BCA	1st,3rd and 5th Semester	30/11/2017	31/03/2018
BCA	BCA	2nd,4th and 6th Semester	31/05/2018	30/10/2018
BEd	BED	1st Year	31/01/2018	31/07/2018
BEd	BED	2nd Year	31/07/2018	31/10/2018

PGDCA	PGDCA	1st Semester	28/11/2017	31/03/2018
PGDCA	PGDCA	2nd Semester	16/06/2018	30/09/2018
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Being an affiliated college, the Reforms in Continuous Internal Evaluation are adopted as per direction received from HPU Shimla time to time.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

A common academic calendar for all the Colleges all over the state is decided by the Directorate of Higher Education, H.P. in consultation with Himachal Pradesh University, Shimla. The same is followed by our college in toto. The same academic calendar is published in the college prospectus. The calendar incorporates a comprehensive coverage of different institutional/University level activities including admissions, examinations, sports and cultural activities and vacation schedule.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://www.vgcmandi.in>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
BA	BA	Bachelor of Arts	2164	1753	81
BSC	BSc	Bachelor of Science	2287	1876	82
BCOM	BCom	Bachelor of Commerce	591	485	82
MA	MA	Master of Arts	272	264	97
MSC	MSc	Master of Science	65	60	92
MCOM	MCom	Master of Commerce	71	68	96
BBA	BBA	Bachelor of Business Administration	137	135	94
BCA	BCA	Bachelor of Computer Application	166	156	98
BED	BEEd	Education	196	196	100

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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<http://www.vgcmandi.in>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
No Data Entered/Not Applicable !!!				
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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
No Data Entered/Not Applicable !!!		

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
No Data Entered/Not Applicable !!!				
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
No Data Entered/Not Applicable !!!					
No file uploaded.					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
All	0

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	BOTANY	4	5.04
National	CHEMISTRY	2	
National	ZOOLOGY	2	
National	COMMERCE	1	
National	ECONOMICS	3	
National	PSYCHOLOGY	1	1.4

National	ECONOMICS	4	
National	TOUR AND TRAVEL	1	3.1
No file uploaded.			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Chemistry	1
Tour and Travel	1
No file uploaded.	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Prevalence of Autism spectrum disorder among rural, urban and tribal children	Prof. Vipasha Kashyap	Journal of neuroscience in rural practice	2017	11	Department of community medicine	11
Role of higher education in women empowerment	Dr. Monika Panchani	RJPSS.Vol. 42.ISSN 2454-3403	2017	0	G.D.C. Bassa Mandi	0
Contribution of Rural Women in Conservation of Agrobiodiversity in H.P.	Dr. Monika Panchani	Journal of life science Voyager .vol. vii dec 17 ISSN 0976-7436	2017	3	G.D.C. Bassa Mandi	3
Diversity, Nativity and Sustainable Use Of Forest Flora of Wasteland Rissa Khad	Dr. Tara Devi	Asian Journal of Advanced Basic Science	2017	10	V.G.C.Mandi i.H.P.	9
Cultural tourism development in Himachal Pradesh emphasizing	Dr. Arvind Kumar	Amity research Journal of Tourism, Aviation and hospitality	2017	0	V.G.C.Mandi	0

local cuisines and their promotion						
Fuel Resource Of Watershed Rissa Khad In H.P. India .Their Diversity And Utilization Pattern For Conservation And Management	Dr.Tara Devi	International Journal Of Recent Scientific Research	2017	0	V.G.C.Mandi	0
Diversity, Distribution, Nativit yand Utilization Pattern Of Fodder Species In Watershed Rissa Khad H.P.India	Dr.Tara Devi	International Journal of Current Advanced Research . .Jan.2018, Vol.7, Issue 1 Pp 897 4-8978. Impact Factor	2017	0	V.G.C.Mandi	0
Threat Categorization And Conservation Prioritization Of Floristic Diversity Of Watershed Rissa Khad For Socio-Economic Development .	Dr.Tara Devi	International Journal Of Recent Scientific Research.Vol.8 Issue,12	2018	0	V.G.C.Mandi	0
Credit system its structure and implementation	Prof.Kanchan Parmar	Indian journal of Technical education. APRIL.JUNE 2017 ISSN 0971-3034	2017	2	V.G.C.Mandi	1
Temperature dependent aggregation	Prof. Poonam Chaudhary	Journal of chemical engineering ISSN	2017	0	V.G.C.Mandi	0

n of biosu rfacts in aqueous solution of galactose and lactose		1119-1131				
E-Commerce In India	Dr.Naveen Kumar	Internatio nal Journal Of Management Studies	2017	0	V.G.C.Mand i	0
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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
No Data Entered/Not Applicable !!!						
No file uploaded.						

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Resource persons	0	1	1	3
Presented papers	6	13	0	0
Attended/Semina rs/Workshops	1	0	1	10
No file uploaded.				

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Shooting Camp	NCC Boys Army Wing	1	2
Annual training Camp	NCC Boys Army Wing	1	58
National trekking Camp	NCC Girls Army Wing	1	14
Army attachment camp	NCC Girls Army Wing	1	3
Basic leadership camp	NCC Girls Army Wing	1	5
State RD Camp	NCC Girls Army Wing	1	1
Youth exchange	NCC Air Wing	1	3

programme			
Army attachment camp	NCC Air Wing	1	25
Programme moot	Rovers and rangers	2	17
Cleanliness drive	Rovers and rangers	2	30
Redcross fair participaiion	Red cross	15	30
Health awareness programme	Red cross	6	15
International Yoga Day	NSS	2	80
Blood Donation	NSS	2	28
National Youth Festival	NSS	2	2
Cleanliness Drive	NSS	2	118
National Integration Camp	NCC Boys Army Wing	1	6
Army Attachment CampME	NCC Boys Army Wing	1	8
Army Camp	NCC Boys Army Wing	1	2
Pre RDC Camp	NCC Boys Army Wing	1	2
No file uploaded.			

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Youth exchange programme	Best cadet Second position	Prime Minister	1
National integration camp	First and second position		2
Republic day parade participation	Certificate of participation	President	1
RBI Policy challenge competition, 2017	First in state and second in Zonal round	RBI	4
Interstate Kho-Kho competition	Second position		15
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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Aids Awareness	Red Ribbon Club	Awareness Rally	15	300
Aids Awareness	Red Ribbon Club	Poster making and Rangoli	12	50

		competition		
Swachh Bharat Abhiyan	College	Awareness programme	5	30
Swachh Bharat Abhiyan	College	Cleanliness	15	50
Swachh Bharat Abhiyan	BBA department	Campus cleanliness	5	125
International Women day	College	Women day celebration	50	400
Beti bachao Beti padao Abhiyan	College	Awareness programme	4	100
Gender Issues	Gender sensitization unit	Poster Making competition	10	30
Gender Issues	College	Counselling on personal hygiene	10	600
Gender Issues	College	Awareness on personal hygiene	8	300
Constitution Day celebration	College	Awareness programme	6	100
Corruption free India movement	College	Awareness workshop	5	150
No file uploaded.				

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Exposure visit to IIT Mandi	M.A.Economics students	Nil	1
Workshop on scope of higher education in management	BBA students	ICFAI Business school Hyderabad	1
Awareness of employment opportunities in Air force	College students	Indian Airforce	1
Seminar on GST	BBA students	Income tax department	1
Awareness regarding Startup India	BBA students	Industrial ministry	1
No file uploaded.			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry	Duration From	Duration To	Participant

		/research lab with contact details			
No Data Entered/Not Applicable !!!					
No file uploaded.					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
No Data Entered/Not Applicable !!!			
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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
5114387	5114387

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Seminar Halls	Existing
No file uploaded.	

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
SOUL	Partially	2.0.0.14	2015

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	38341	5853629	316	202000	38657	6055629
Journals	0	0	26	22605	26	22605
Others (specify)	0	0	31	31043	31	31043
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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content

No Data Entered/Not Applicable !!!

No file uploaded.

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	113	4	11	1	0	11	8	32	0
Added	0	0	0	0	0	0	0	0	0
Total	113	4	11	1	0	11	8	32	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

No Data Entered/Not Applicable !!!

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
No Data Entered/Not Applicable !!!	

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
251840	251840	5114387	5114387

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

There is no special budget provided for the Infrastructure. College may send proposals for sanction of funds from Government. The college utilizes its own resources like A/F, PTA fund etc. for maintaining various facilities. A detailed prospectus is published and provided to the students, which is about admission process, fee structure, the subjects offered, rules and regulations of the college for academics, sports and cocurricular activities. With the commencement of new academic session, the department wise time table and other notices regarding teaching and cocurricular activities are displayed time to time at various notice boards to inform the students about their classrooms/laboratories and various activities like sports, NCC, Rovers and rangers etc. In order to assist students various extension counters like post office, Bus Pass counter and first aid center are functioning in the campus. We also provide banking facility to students as well as staff through SBI College Branch in the campus. Various students redressal cells such as Anti Ragging Committee, sexual harassment cell, Career Guidance, and Counseling Cell are also functional in the college. The helpline numbers of various committees are displayed at various location of the campus.

<http://www.vgcmandi.in>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Scholarship by PTA	10	22000
Financial Support from Other Sources			
a) National	IRDP Scholarship scheme, Kalpana Chawala Chhatravatti Yojna, Post matric scholarship schemes for SC, ST and OBC Students, Dr Ambedkar Post matric scholarshio scheme for Economically backward classes285	285	4081628
b)International			
No file uploaded.			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
No Data Entered/Not Applicable !!!			
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
No Data Entered/Not Applicable !!!					
No file uploaded.					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
No Data Entered/Not Applicable !!!		

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof	Number of	Number of	Nameof	Number of	Number of

organizations visited	students participated	stduents placed	organizations visited	students participated	stduents placed
No Data Entered/Not Applicable !!!					
No file uploaded.					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
No Data Entered/Not Applicable !!!					
No file uploaded.					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	6
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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
No Data Entered/Not Applicable !!!		
No file uploaded.		

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
No Data Entered/Not Applicable !!!						
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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

<p>CSCA is formed in the College in Begining of the Academic session.In addition to four Office Bearer of CSCA representation is given to all classes.Regular meetings are held with CSCA.All sugessions and feed back are analysed at administrative level and issues are resolved on priority basis.Students are also involved in Editing of College Magazine they are given representation in Anti-Ragging Committee.</p>
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5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

The College is having a registered Alumni Association namely Old Students Association.As per records it has a directory containing 351 number of members.Association was contacted by College administration in this session to start activities after a long spell of time.General House of OSA was held on 13th March 2018.28 members were present in the General House Sh. Priya Brat Sharma was elected as President of the association.It was also decided that

Honble Chief Minister of Himachal Pradesh will be the Chief Patron of OSA.

5.4.2 – No. of enrolled Alumni:

351

5.4.3 – Alumni contribution during the year (in Rupees) :

No Data Entered/Not Applicable !!!

5.4.4 – Meetings/activities organized by Alumni Association :

Meeting was held on 13/3/18, It has been decided that Honble CM of Himachal Pradesh will be the Chief Patron of OSA.

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

1. Vision To meet our state growing need for efficient and committed learner centre, teacher , who make education accessible to all without consideration of cast , creed and color 2. Mission To demonstrate learning, How to Learn To mould teachers who are knowledgeable and compassionate in their professional practice , creative and reflective in designing and assessing classroom performance ,and who are guided by a sense of social and ethical responsibility to the students and wider society. To enrich our classroom practices with the best of current research in teaching, learning and classroom planning. To impart value oriented education

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Admission of Students	Admission is done on Purely Merit basis by college authority. The faculty and staff are provided on requirement basis. The reservation norms as laid by Govt. are followed strictly. Pre Admission counselling of students are done to identify their area of interest and to guide them to choose their subject.
Examination and Evaluation	The college conducts Tutorial tests and class tests. The examined papers are shown to the students. Pre-test and Test examinations are held for all the students. Results are published within the seven days. Examination sub-committee conducts the university examinations. Almost all teachers of college take part in paper setting, paper examiners, scrutiny, head examiners etc and act as per university guidelines. The college also arranges for other external exams. MCQ type

	testing is organized for the Pre test exams. etc.
Teaching and Learning	<p>Although the syllabi are not framed by the college but by the affiliating university, each department adopts some innovative processes in teaching and learning i.e 1. For quality improvement in the teaching learning process we adopt the strategies of one to one contact session, interactive class, solving of previous years questions. 2. We ensure discipline in regular classes. The teachers are encouraged to participate in OC, RC, various staff training programme, workshop on discipline related areas. 3. Necessary and up to date teaching materials are provided for continuous improvement of teaching</p>
Industry Interaction / Collaboration	<p>There is no such collaboration with industry. However several schools and other organizations show interest in recruiting and training students of the college. Educational and Industrial tours are also organised by the college time to time. These programmes ultimately benefit the students of the college.</p>
Human Resource Management	<p>The human resource of the college is managed by Govt. of Himachal Pradesh time to time and as per requirement sent by the Principal of the college. The teachers council and staff council look after the affairs of the teaching and non-teaching staff jointly. Above all, there is a PTA Governing Body that manages and develops the human resource of the college in case of shortage of staff in emergency. The Principal keeps close contact with departments, office and library and assesses the man power. If any shortage found, then the PTA Governing Body is informed and necessary steps are taken for early recruitment. Because, sometimes Govt. takes time to fill up the vacancies.</p>
Curriculum Development	<p>As the College follows the Syllabus and Curriculum of Himachal Pradesh University, Shimla there is no scope of curriculum development. However the college has its own academic calendar to run and complete the syllabus. However, teachers take part in meeting of the staff council, teacher council from time to time. Few faculty members also participate in University</p>

	curriculum development as member of Board of Studies.
Research and Development	The college encourages the teachers to apply for Major/ Minor Research Projects, FIP etc. Space and necessary infrastructural support is provided for research work. College authority sanctions leave adjusts classes with flexi-timing and exempts from some other co- curricular activities. College authority also encourages attending National/International seminars/ Workshop/ Conference etc. The college has assisted in every possible way to promote research work in education.
Library, ICT and Physical Infrastructure / Instrumentation	The library has an Advisory Committee in the form of a library sub-committee which holds meeting at regular interval for supervising, advising, assessing needs and taking measures for overall development and smooth running of the library. Books are catalogued. Teaching faculty and students can directly select books from the stack room and issue them. Moderate sitting arrangements are maintained in the library for reading purpose. Some departments maintain seminar library for providing additional books to their students. Stock verification is done regularly. Pest Control measures are undertaken. Fire extinguishers are also kept in the library as a part of safety measures. Computers are installed in the library for cataloguing system and also to facilitate the activities in the library. Internet facility is also provided in the library. Data entry using SOUL 2.0 software has been started. Library has the subscription to UGC N-LIST, INFLIBNET

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
No Data Entered/Not Applicable !!!	

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
No Data Entered/Not Applicable !!!				

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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
No Data Entered/Not Applicable !!!						
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Orientation Program	3	03/01/2018	31/01/2018	4 week
Orientation Program	6	01/11/2017	28/11/2017	4 week
Orientation Program	3	08/05/2017	03/06/2017	4 week
No file uploaded.				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
No Data Entered/Not Applicable !!!			

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
GPF, Festival advance , Loan facilities, Academic leaves, On duty leaves, Examination leaves etc.	GPF, Festival advance , Loan facilities, Medical allowance etc.	Government Scholarships, Private Scholarships, Awards , Prizes, Counselling, Guardianship etc.

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Bursar is appointed in the college among teaching faculty to check and verify all transactions from funds of the College. These funds are also audited by auditors. All government accounts are audited by officials from AG office from time to time. Funds of HEIS are also audited by CA.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
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No Data Entered/Not Applicable !!!

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6.4.3 – Total corpus fund generated

No Data Entered/Not Applicable !!!

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No		No	
Administrative	No			

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

PTA of the College Plays an important role in bridging gap between students and teachers.Meetings of PTA are held atleast twice in a session .PTA Fund is used in various developmental activities after approval of PTA.

6.5.3 – Development programmes for support staff (at least three)

nil

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Initiatives/measures for women safety/

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
No Data Entered/Not Applicable !!!					
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
No Data Entered/Not Applicable !!!				

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

1. Solar water heater and Two solar lights have been installed in the College.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Provision for lift	Yes	7
Ramp/Rails	Yes	9
Scribes for examination	Yes	5

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2017	1	1	25/12/2017	10	Village adoption	Spreading awareness among general public about various social issues like sanitation, health, education etc.	120

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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Code of conduct for students	14/06/2017	Every student should carry his/her Identity card. Act of ragging in campus/hostels is punishable act. Mobile phones can be used within specified zones only. Writing on walls/furniture is prohibited. Loitering/making noise is prohibited. Smoking, taking drugs, chewing tobacco, spitting is prohibited.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Celebration of Vigilance week	30/10/2017	04/11/2017	450

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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Plantation Drive 2. Plastic Free Campus 3. Solar Energy 4. Water Harvesting
5. Vermi-composting

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

1. Providing academic and financial help to the poor needy students through Book Bank and poor students fund 2. Celebrating Annual day to recognize the students talent in academics, cultural and sports activities thus motivating the students.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://www.vgcmandi.in>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

This premier College was established in 1948 with a vision to build an educational environment that believes in imparting the best quality education within the society. The college plays major role in enabling the students to form cutting edge mind set required for sustainable development. To keep pace with the changing times new professional courses B.Voc. has been introduced by the College in 2017. Also new elective courses in Psychology, Tour and Travels, Painting, Sculpture and Dance are also introduced in the year 2017.

Provide the weblink of the institution

<http://www.vgcmandi.in/>

8.Future Plans of Actions for Next Academic Year

Platinum Jubilee Function will be celebrated in the next academic year.A proposal will be sent for construction of new academic and administrative block.